City of Brookland, Arkansas
City Council Meeting Minutes

Date of Meeting: May 13, 2024
Type of Meeting: Regular
Called to order at 7:00 PM by Mayor Kenneth Jones

COUNCILMEMBER ATTENDANCE: (P = Present A = Absent)					
David Gambill	P	Jason Cooper	P	Mayor Kenneth Jones	P
Pamela McGee	P	David Loggins	P	Attorney Kevin Orr	A
Candice Bishop	P	Wilson Shipman	P	Clerk/Treas. Julie Thomas	P

Previous meeting minutes:
Motion by: David Loggins
Second by: Jason Cooper
To: Approve the Brookland City Council meeting minutes dated April 9, 2024, as presented
Discussion: None
For: 6   Against: 0   Motion: Passed 6-0

Motion by: David Loggins
Second by: Jason Cooper
To: Approve the Brookland City Council special meeting minutes dated April 11, 2024, as presented
Discussion: None
For: 6   Against: 0   Motion: Passed 6-0

New Business:
1. **Parks Committee Update:**
   David Loggins, Parks Committee chairman was present to update the council. Loggins said there was nothing to update with the two small city parks. Mayor Jones explained that bids for work on the sportsplex should be advertised Sunday, May 19, 2024 and Sunday, May 26, 2024. Bids will be accepted until 2:00 pm on June 6, 2024. Bids will be opened for the Sports Plex at 2:00 pm on Tuesday, June 6, 2024.
   Jones included that bids for work on the proposed Brookland Municipal Center should currently be open. Bid opening for the City Hall/Police Department will be at 2:00 pm on May 28, 2024 at Brookland City Hall meeting room located at 613 Holman.

2. **Lion's Club Presentation:**
   Roy Patterson with the Lion's Club spoke to the council about starting a local chapter in Brookland. Patterson discussed the work Lions Clubs do for communities around the state and country. Patterson said the club will begin an advertising campaign to assess interest in starting a chapter. He explained that 20 members are needed to create a local chapter. Patterson said he will keep the council updated on the community's response and the next steps in getting everything started.

Old Business:

3. ARDOT Sidewalk Project #101143 Update:
Mayor Jones addressed the council with an update regarding the ARDOT sidewalk project. Jones explained that some of the property owners wish to be paid for the sidewalk installation/right of way to use their yards. Jones said he has asked for an appraisal of the property in question and will update the council with the results of the appraisal to determine what the next steps will be.

4. Monthly financials for General, Street, and Utility Funds:

April 2024	General Fund:	Street Fund:	Utility Fund:
Beginning Balance:	$1,080,507.19	$458,351.52	$508,123.66
Ending Balance:	$1,041,239.26	$465,922.29	$506,284.76

Mayor's Notes:

City Sales Tax Report:
Mayor Jones went over the sales tax report with the council. He pointed out the revenues generated from both the one cent and two cents' sales taxes for the first quarters of 2023 and 2024. Jones continued by explaining possible differences between months for the first quarters of both years.

Pass out draft copies of revised employee handbook for council to review:
Mayor Jones explained to the council that they had received a copy of the employee handbook. Jones asked the council to review the handbook for a possible discussion and updates at the June 2024 regular monthly meeting. Jones said the handbook has not been updated in several years and needs to be reviewed.

Brookland High School Graduation:
Superintendent Brett Bunch announced that the Brookland High School Graduation would be held on Tuesday, May 14, at 7 PM at the First National Bank Arena on the ASU campus.

Mayor Jones asked for a motion to adjourn the meeting.
Motion by: Wilson Shipman
Second by: David Loggins
To: Adjourn the meeting
For: 6   Against: 0   Motion: Passed 6-0
Meeting adjourned at: 7:24 PM

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Kenneth Jones, Mayor   **Julie Thomas, City Clerk/Treasurer**